



**EDUC 1300 2112**  
**First Year Learning Experience**  
**Spring 2022**  
**Hybrid**  
**3:05 PM-4:30 PM; APA 115**

**Instructor Name:** Marvin Sparks

**Office:** Online

**Office Hours:** By appointment only

**E-mail:** [marvin.sparks@lonestar.edu](mailto:marvin.sparks@lonestar.edu) (always email in D2L through our class)

**Office Phone:** 832-263-3092 (text preferred)

**Lead Faculty:** Antoinette Sheppard

[Antoinette.W.Sheppard@lonestar.edu](mailto:Antoinette.W.Sheppard@lonestar.edu)

**Department Chair:** Dr. Calandra Pervis

[Calandra.A.Pervis@lonestar.edu](mailto:Calandra.A.Pervis@lonestar.edu)

**Division Dean:** Dr. Anthony Carreras

[Anthony.Carreras@lonestar.edu](mailto:Anthony.Carreras@lonestar.edu)

**COURSE MATERIALS (Required):**

*Understanding Your LSC Experience, 2021-22. (2021). Bedford/St. Martin's.*

**ISBN: 9781319448684**

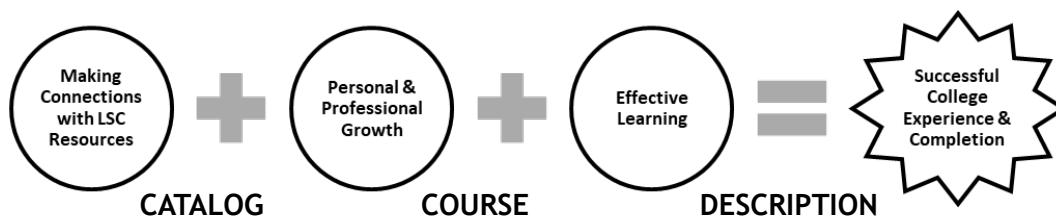
Based on Gardner, J. N., Barefoot, B. O., and Koledoye, K.A. (2020). *Understanding Your College Experience: Strategies for Success (3rd Ed.)*.

**COURSE GOAL**

The goal of this class is to transform students' academic behaviors and create a learning environment to integrate students into a collegiate environment, ensure college readiness, enhance overall performance in college courses, and facilitate successful completion of a degree or certificate.

**COURSE OVERVIEW**

This course serves as the Lone Star College first-year experience student success course. It is designed to provide first-year students with an opportunity to attain maximum success in college and in life. It will assist students in realizing their full potential by facilitating activities that promote effective learning and personal and professional growth. This course aims to achieve this goal by helping new students connect with LSC resources and promote a positive and successful college experience that leads to completion. At LSC, our data reveals that this course has been successful in increasing student success.



A study of the research and theory in the psychology of learning, cognition, and motivation; factors that impact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment

instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.

### **STUDENT LEARNING OUTCOMES**

1. Students in the college success course will be able to identify, describe, and utilize campus support services, systems, and student life opportunities.
2. Students in the college success course will be able to use financial literacy knowledge and skills to create a personal money management plan for college success.
3. Students in the college success course will be able to establish collegial relationships with LSC faculty, staff, and peers.
4. Students in the college success course will be able to assess and report on their strengths, preferences, and college and career success attributes.
5. Students in the college success course will be able to formulate educational and career goals and apply strategies to advance their goals and college performance.
6. Students in the college success course will be able to create an academic plan and identify the requirements for successful completion of their academic plan.

### **COURSE OBJECTIVES**

Students will:

1. Identify, discuss, and evaluate learning and study strategies as they apply to the academic environment.
2. Examine personal goals and career plans, utilize college resources including all components of the student portal and learning management system (D2L), and apply strategies for academic success.
3. Identify types of financial aid and criteria to receive and maintain funding.
4. Exhibit written and verbal communication skills individually and in groups.
5. Assess ideas, principles, and patterns related to personal life situations.
6. Design a strategy for success.

### **COURSE THEMES & TOPICS**

The student success course requires that students be introduced to the following themes. The themes are designed to build upon each other to support students in meeting the learning outcomes of this course.

#### *Making Connections with LSC*

- LSC Portal and Learning Management System Instruction (SLO1)
- Campus Resources, Supports, and Services (SLO1, SLO3, SLO6)
- Paying for Your Education (SLO2, Financial Literacy)
- Attributes of a Successful Student (SLO4)
- Goal Setting (SLO3, SLO4, SLO5, Academic Advising Core)

#### *Personal and Professional Growth*

- College Readiness (SLO4, SmarterMeasure)
- Barriers and Paths to Success (SLO1, SLO3, SLO4)
- Learning Styles/Preferences and Learning Strategies (SLO4)
- Personality Styles/Preferences (SLO4)
- Career Interest Inventories (SLO4, AWPA)
- Career Exploration (SLO4, SLO5, SLO6)
- Establishing Career Goals, Educational Majors, Programs of Study, and Academic Plans (SLO3, SLO4, SLO5, SLO6, Academic Advising Core)
- Planning for Your Financial Future (SLO2, Financial Literacy)

**Effective Learning**

- Time-Management (SLO4, SLO5, Weekly Schedule)
- Research (SLO4, SLO5)
- Note-Taking (SLO4, SLO5)
- Critical Thinking (SLO4, SLO5)
- Active Reading (SLO4, SLO5)
- Test-Taking (SLO4, SLO5)
- Studying, Organization, and Memorization (SLO4, SLO5)
- Effective Communication, Relationships, and Presentation Skills (SLO3, SLO4, SLO5)

**GRADING POLICY****Grading Point Scale**

<b>A</b>	<b>=</b>	<b>900-1000</b>
<b>B</b>	<b>=</b>	<b>800-899</b>
<b>C</b>	<b>=</b>	<b>700-799</b>
<b>D</b>	<b>=</b>	<b>600-699</b>
<b>F</b>	<b>=</b>	<b>below 600</b>

**COURSE ASSIGNMENTS**

<b>Theme</b>	<b>Assignment</b>	<b>Points</b>
<b>Making Connections</b>	Campus Resources	100
	Academic Advising Core Requirements	100
	Advising Presentation o 1 in-class or online session (25 Points)	
	Advising Meeting o 1 individual session (50 points) - to complete Advising Core Requirements Checklist	
	Program Enrollment o Degree planning and next term registration (25 points)	
<b>Personal &amp; Professional Growth</b>	College Readiness Assessment - SmarterMeasure (50 points)	100
	AchieveWORKS Personality Assessment (AWPA) (50 points)	
	Path to Success Analysis Paper	100
	Financial Literacy	100
	Career Exploration Project (Research Paper and/or Presentation)	100
<b>Effective Learning</b>	Attendance/Participation **	100
	Weekly Schedule Assignment	100
	Instructor Selected Assignments (Designated Below)- to total 100 points:	100
	Assignment 1 (50 points)	
	Assignment 2 (50 points)	
	Final Presentation	100
	<b>Total</b>	<b>1000</b>

**\*\*See Attendance Policy and Class Participation below**

## ATTENDANCE POLICY

Attendance in face-to-face, hybrid, and online courses, including participation in D2L, is expected and supports student success. Students who have not successfully completed the first two weeks of assignments prior to ODR may be withdrawn for non-participation in the course and may be counted as a no show. A student who anticipates an absence from class or an inability to access D2L should notify the instructor in advance. In case of an absence, it is the student's responsibility to obtain any make-up work, lecture notes, and assignments.

Tardies are disruptive to the instructional experience; therefore, 3 tardies will equal an absence. Tardies are defined as coming late or leaving early. If a student misses an extensive portion of the class [determined by instructor], he/she will receive an absence for that class period.

Absences from class or inactivity in D2L will directly impact the attendance points earned in this course. Points deducted for absences and tardies are determined by course and class length.

Participation/attendance points are earned based on 100 points divided by the number of class meetings for face-to-face classes. Hybrid classes may divide 100 points by the number of face-to-face class meetings and weekly online participation expectations. *For online sessions, 100 points will be divided by the number of weeks the class is in session. Hybrid and online students must log in at least twice a week for weekly attendance.*

*The decision to withdraw a student for non-attendance will be at the discretion of the faculty. An instructor may withdraw a student for non-attendance if a student misses six (6) or more hours of class participation. This equates to logging in six times. (Which is equivalent to three weeks of instruction) It is recommended that students communicate regularly with faculty immediately regarding any special circumstances. Instructors will email students prior to the withdrawal.*

## WITHDRAWAL POLICY

Lone Star College believes that EDUC 1300 is essential for students to be successful in college. Attendance and participation are necessary for students to benefit fully from the instructional experiences. For this reason, withdrawals by a student from EDUC 1300 are not allowed. Students with exceptional circumstances and proper documentation can be withdrawn from the course by a campus Vice-President, Dean, Chair, Lead or designee.

Students who have never attended class from the first day of the term to the official day of record can be dropped per campus policy. If the student has attended but not successfully completed the first two weeks assignments, students may be withdrawn for non-participation. This is considered the same as not attendance.

A faculty-initiated withdrawal of a student for non-attendance will be at the discretion of the faculty and be done in accordance with the attendance section in their syllabus (see attendance policy above). This action is in accordance with the Academic Catalog, both for Class Attendance and Course Withdrawal Policy. The faculty member must communicate via email to any students notifying them of their withdrawal from the course.

## 6 - DROP STATEMENT

Students who enrolled in Texas public institutions of higher education as first-time college students during the Fall 2007 term or later are subject to section 51.907 of the Texas Education Code, which states that an institution of higher education may not permit a student to drop (withdraw with a grade of "W") from more than six courses. This six-course limit includes courses that a transfer student has previously dropped at other Texas public institutions of higher education if they fall under the law.

## CLASS PARTICIPATION

The college classroom is a place for individuals to come together with the common purpose of improving their intellectual and academic skills. All students deserve a classroom environment that is free of interruptions or distractions that impede learning. Because active participation in class discussions is essential, it is important that all students be fully prepared for class each day.

**Last Day to Drop (Official Day): January 31**

**Last Day to Withdraw: April 6**

**Late and Make-up Work:** View "Course Schedule." Required Assignments are only accepted as "late submissions."

**Other Class Policies:** View "Class Policy" for specific information.

**Communication Policy:** Always email me in D2L. I reply to your email usually within 24 hrs and no later than 48 hours.

## SYLLABUS CHANGE:

While every attempt has been made to prepare this syllabus and class schedule in final form, it will be the instructor's prerogative to make any changes as may be deemed necessary in order to meet the learning outcomes of the course. Students will be notified in writing (via D2L Announcements) of any changes.

## ACADEMIC INTEGRITY

Lone Star College upholds the academic core values of learning: honesty, respect, fairness, and accountability. LSC promotes the importance of personal and academic honesty from its students, instructors, and faculty members. LSC's academic integrity policies embrace the belief that all learners—students, faculty, staff, and administrators—produce their own work and give appropriate credit to the work of others. No fabrication of sources, cheating, or unauthorized collaboration is permitted on any work submitted to the College or work submitted to third parties. LSC treats academic integrity violations or engaging in academic dishonesty by students as grounds for disciplinary action under LSC's Academic Misconduct Policy found in [Board Policy Section V.F](#). LSC treats academic integrity violations or engaging in academic dishonesty by instructors as grounds for disciplinary action under Board Policy Section IV.

The consequences for academic dishonesty are determined by the professor, or the professor and academic dean, or the professor and chief student services officer and can include but are not limited to:

1. Having additional class requirements imposed,
2. Receiving a grade of zero or "F" for an exam or assignment,
3. Receiving a grade of "F" for the course,
4. Being withdrawn from the course or program,
5. Being expelled from the college system.

Professors should clearly document how the student's actions violated the academic integrity policy, how a grade was calculated, and the actions taken.

In general, plagiarism means passing off other's ideas as your own or writings of another without giving proper credit by documenting sources. This includes submitting a paper, report or project that someone else has prepared, in whole or in part. It also includes inappropriately collaborating on assignments or tests designed to be completed independently. Please see "Academic Integrity and Student Success" in the LSC Student Handbook at [LoneStar.edu/Student-Handbook](http://LoneStar.edu/Student-Handbook).

## **ACADEMIC APPEALS**

An academic appeal is a formal request by a student to change a grade for an approved basis. A grade appeal must be made within 12 months of the date the grade was posted by the registrar. A grade may only be changed by the instructor of record, the instructor's department chair, the academic dean, or by the Academic Appeals Committee. Students in specialized disciplines should check their student handbook for program-specific appeal procedures.

Refer to the website for more information: [LoneStar.edu/Academic-Appeal](http://LoneStar.edu/Academic-Appeal). The decision of the Academic Appeals Committee is final.

## **ADA STATEMENT**

LSC recognizes and supports the principles set forth in federal and state laws designed to prevent and eliminate discrimination against individuals with disabilities. LSC believes in equal access to educational opportunities for all individuals and is committed to making reasonable accommodations, including furnishing auxiliary aids and services, for individuals with disabilities as required by law. Please review LSC's Board Policy and Chancellor's Procedures on Students with Disability Rights (Section VI.D.11) to find more information, including how to request accommodation.

Policy & Procedures: [LoneStar.edu/Policy](http://LoneStar.edu/Policy)

Disability Services: [LoneStar.edu/Disability-Services](http://LoneStar.edu/Disability-Services)

If you have a disability that requires accommodation(s) to participate in this course, please contact the Office of Disability Services. Disability Services will provide you with the documentation I need to provide your accommodation(s). Failure to handle this in a timely manner may delay your accommodations.

## **CAMPUS CARRY STATEMENT**

The Texas Legislature enacted campus carry by passing Texas Government Code § 411.2031, effective at LSC on August 1, 2017. Texas Government Code § 411.2031, known as the Campus Carry law, amends of the Texas Government Code and Texas Penal Code to allow license holders to carry concealed handguns on college campuses. To carry a concealed handgun on LSC campuses, an individual must have a valid License to Carry issued by the Texas Department of Public Safety. License holders may carry a concealed handgun on or about their person on LSC's premises except within exclusion zones. LSC students, employees, and visitors on LSC's premises or at LSC-sponsored or affiliated events are prohibited from openly carrying a handgun-holstered or not-on LSC premises.

LSC has established rules and regulations regarding enforcement of Campus Carry, which are found at [LoneStar.edu/Weaponsprocedures](http://LoneStar.edu/Weaponsprocedures). For more information about Campus Carry, visit the LSC Campus Carry website at [LoneStar.edu/Campuscarry](http://LoneStar.edu/Campuscarry).

## **EMERGENCY PROCEDURES INFORMATION**

Lone Star College is committed to providing a safe environment in which to learn, study, and work. Knowing what to do is your best protection and your responsibility. In the event of a health, safety, or environmental emergency while on campus, students should immediately contact LSC Police at 281.290.5911 or the administrator on duty. If you know you will need assistance to evacuate during an emergency, please register by calling 281.290.3667 or emailing [OEM@LoneStar.edu](mailto:OEM@LoneStar.edu). We encourage you to register to receive emergency notification via your cell phone or personal email by updating your [my.LoneStar.edu](http://my.LoneStar.edu) information or registering at [LoneStarCollegeAlert](http://LoneStarCollegeAlert).

Detailed information on LSC emergency procedures is available by visiting [LoneStar.edu/OEM](http://LoneStar.edu/OEM) or selecting Emergency Management at the bottom of each webpage.

## **EQUAL OPPORTUNITY STATEMENT**

Check the LSC Catalog for the statement concerning the equal opportunity principle.

## **TITLE IX**

LSC complies with the Jeanne Clery Campus Security Policy and Crime Statistics Act, Violence Against Women Act of 2013, and the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act. Relevant information can be found in the Lone Star College Annual Security Report available online at [LoneStar.edu/police](http://LoneStar.edu/police)

Please review LSC's Board Policy and Chancellor's Procedures on Sexual Harassment, Assault, Violence, and Discrimination Process to find more information including how to report a violation to the Title IX Coordinator. Policy & Procedures are found at [LoneStar.edu/Policy](http://LoneStar.edu/Policy).

#### **GUARANTEED GRADUATE POLICY**

Check the LSC Board Policy concerning guarantees for graduates.

#### **SOFTWARE PIRACY**

Law strictly prohibits unauthorized copying of software purchased by LSC for use in laboratories. Administration will take appropriate disciplinary action against anyone violating copyright laws.

#### **KINGWOOD DIVERSITY, EQUITY, AND INCLUSION STATEMENT:**

Lone Star College-Kingwood is committed to offering a learning environment that promotes the study of varied perspectives. The topics that are covered in college courses are often challenging, academically and emotionally; this allows students to assess basic assumptions, take agency over learning, and engage in dialogue with empathy for classmates. We will talk about differing ideas without being confrontational, respect all experiences and cultures, and maintain respect for others and their perspectives. We embrace diversity, we advance equity, and we cultivate inclusion.

#### **LONE STAR COLLEGE SYSTEM POLICIES:**

Please use the following link to find ALL LSC policies, procedures, and student success information. It is your personal, academic, and legal responsibility to know and adhere to the information provided.

<http://www.lonestar.edu/syllabus-policies>

#### **COVID- 19 STATEMENT:**

Lone Star College is required to report all student and employee confirmed positive cases of COVID-19, and other specified notifiable conditions, to the Texas Department of State Health Services' Infectious Disease Control and Prevention Unit. This is a reminder that if an employee or student tests positive for COVID-19 or receives a diagnosis of COVID-19 from a medical provider, that information should be reported by sending an email to [LSC-ReportVirus@lonestar.edu](mailto:LSC-ReportVirus@lonestar.edu) or by calling 832.246.0019.

#### **BEHAVIOR INTERVENTION TEAM**

For student behavior issues, contact the campus person handling discipline issues, and contact the police department for any serious issues. <https://www.lonestar.edu/16831.htm>

#### **Lone Star College System Policies:**

Please use the following link to find ALL LSC policies, procedures, and student success information. It is your personal, academic, and legal responsibility to know and adhere to the information provided.

<http://www.lonestar.edu/syllabus-policies>

**Counseling Services:** <https://www.lonestar.edu/CIS.htm>

Kingwood: Titania Jackson at [titania.jackson@lonestar.edu](mailto:titania.jackson@lonestar.edu)

#### **Veteran Statement:**

For more information on Veterans' Affairs click here [Veterans' Affairs Office](#) or visit the Veteran's Office on campus.

<b>Lone Star College-Kingwood Learning Commons</b> Virtual and On-Campus Services Available	
<b>D2L &amp; Office Apps Help</b> <ul style="list-style-type: none"> <li>• <a href="#">How to Use D2L</a> (YouTube)</li> </ul> Website: <a href="http://kwlibguides.lonestar.edu/LC-technology/technology-in-LC">kwlibguides.lonestar.edu/LC-technology/technology-in-LC</a> Phone: 281-312-1693 Email: <a href="mailto:Kingwood.Library@LoneStar.edu">Kingwood.Library@LoneStar.edu</a>	<b>Tutoring &amp; Study Skills</b> <ul style="list-style-type: none"> <li>• Math, Science, and Writing</li> </ul> Website: <a href="http://www.lonestar.edu/lsc-kingwood-tutoring">www.lonestar.edu/lsc-kingwood-tutoring</a> Phone: 281-312-1439 Email: <a href="mailto:Amanda.R.Vela@lonestar.edu">Amanda.R.Vela@lonestar.edu</a>
<b>Research &amp; Citation Help</b> <ul style="list-style-type: none"> <li>• <a href="#">Course Material</a></li> <li>• <a href="#">Research &amp; Citation Guides</a></li> </ul> Website: <a href="http://www.lonestar.edu/library/kingwood">www.lonestar.edu/library/kingwood</a> Phone: 281-312-1693 Email: <a href="mailto:Kingwood.Library@LoneStar.edu">Kingwood.Library@LoneStar.edu</a>	<b>Learning Commons</b> <ul style="list-style-type: none"> <li>• <a href="#">Student IDs</a></li> <li>• Study space</li> <li>• <a href="#">Technology in the LC</a></li> </ul> Website: <a href="http://www.lonestar.edu/kw-learning-commons">www.lonestar.edu/kw-learning-commons</a> Phone: 281-312-1691
<b>Make an Appointment in WC Online!</b> <a href="http://lonestar.mywconline.com/">lonestar.mywconline.com/</a>	