Orientation for Spanish 1411 and 1412
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Print this page for future reference when navigating the course webpage by selecting File > Print from the browser’s menu bar.

Getting Acquainted with ANGEL for Span 1411 and 1412

- Click on the Syllabus icon. Be sure to read and print the syllabus for the course. Use the same techniques for printing as you did to print the orientation. After printing the syllabus, return to the home page.

- Click on the Calendar and/or Message icons for the list of directions and activities for the semester. Select the month from a list in the pull-down menu and click GO. The month view shows a summary for each date with an entry. To view an entry, click on any date, and day and week views are available by clicking buttons on that day’s page. Get comfortable with the calendar and message icons because they list all the directions and activities for the course. Green splash lines around the Calendar icon mean the instructor has made new entries since you last logged in. Return to the Homepage. Students can make private entries only in the course calendar.

- Click on How to register for MySpanishLab. In this section you can find all the necessary information on how to register for MySpanishLab and complete all the workbook and lab manual exercises presented in the SAM (STUDENT ACTIVITIES MANUAL) for each of the first five chapters of our book Arriba Comunicación y Cultura as well as to complete all the quizzes and exams for the class.

- We are using the 6th Edition for Arriba Comunicacion y Cultura for all Span 1411 classes.

- We are using the 5th Edition for Arriba Comunicacion y Cultura for all Span 1412 classes.

- Please make sure you purchase to the correct book edition.
IMPORTANT: To register in MySpanishLab you need to have an email address, an access code and the course ID#. If you are taking;

Spanish 1411 section 1013 your course ID# is: CRSCD3N-443936

Spanish 1411 section 1015 your course ID# is: CRSCDZQ-443939

Spanish 1412 section 1003 your course ID# is: CRSCD9V-825539

MySpanishLab features self-grading vocabulary, grammar and listening exercises as well as guided and open-ended web-based activities. Practice test, the complete audio program, and an interactive game and flashcard module are included to enhance vocabulary self-study.

- On the Course Tools you can find links for E-mail, discussion boards, and chat. Send me an e-mail through ANGEL so I’ll know you’re working on the orientation. I prefer that you use the Discussion section, not e-mail, to ask questions about the course. Use e-mail only for personal messages to me. If you ask questions about the course in an e-mail, I'll refer you to the Discussion section. You can have your ANGEL mail forwarded to your public e-mail account by going to mail in ANGEL, clicking on Message Settings, checking the mail forwarding box and entering your email address. Your course mail will appear in your external mailbox, however only for reading. In order to respond, you’ll need to enter the course mail. Return to the Homepage after you’ve sent the e-mail.

- Discussion Link. Find the topic "Introductions" within the list of discussion topics. To introduce yourself to me and other students, write something about yourself by telling us who you are, something unique about yourself, describe any of your experiences with HTML and developing web pages, tell us of any your pet peeves in using web sites (likes and dislikes), explain why you are taking this course whether it's required for your certificate or degree (tell us the degree you're working on) or whether it's as an elective for your certificate or degree. Others in the class will be able to view your comments and learn who their fellow students are in this course.

- Click on Chat. Available if you wish to use it for an online conversation about the course with your classmates. You'll need to arrange times with those with whom you wish to chat. Conversations in this area should be about the course and kept in line with appropriate behavior. Return to the Home page.
Quizzes. All quizzes, graded workbook/lab manual exercises from the Student Activities Manual (SAM), and exams are to be completed in MySpanishLab. Some of the quizzes and exams will contain audio sections. You have to have Real Player installed in your computer in order to use the audio required for the class. All quizzes will be open book and timed so don't start a quiz until you have at least 20 minutes to take it; otherwise, if you start and stop, you'll run out of time and not be able to start over. Questions can be answered one at a time without being able to go back and change your answers.

Once you access MySpanishLab, click on COURSE CONTENT and then click on VIEW ALL CONTENT. You will find a list of chapters (In Spanish 1411, we will work with the first five chapters). When you open any of the chapters, you will find the Objectives, E-book link, Tutorial and extra practice activities, Video and Web links and Oral and grammar practices.

You will also find a link for the Student Activities Manual (SAM) where you will find the exercises that you need to complete for each of the chapters covered in the class.

To find which exercises are due and when, please refer to the assignments icon in the home page of the course (ANGEL). All these exercises are graded upon completion. You complete all the required exercises and you can assume that your grade for them is 100. In In-text audio, you will find audio for certain pages of the grammar book. In the Workbook and Lab Manual sections, you will find all the exercises for the chapter. Some of these exercises are going to be graded. Please refer to the Calendar and/or the Message icons to find which exercises are due and when.

Exams. There will be at least three exams and a final. Same as the quizzes, these are to be taken at home using your own computer. The day that an exam or quiz is due, you will have to access MySpanishLab to complete them. The exams have a time limit.

Click on Student Gradebook. Use this to keep updated on the points you've earned. Grades for quizzes and assignments are the only ones that are posted automatically after taking the quiz or completing an assignment. Grades for your tests will be posted within five days.

PRACTICE YOUR SPANISH SKILLS. Click the Practica Oral link that you can find in every chapter to develop your oral skills in Spanish.

You can also practice and improve your oral skills by repeating the words and expressions from each vocabulary section of the book by clicking in the Vocabulary Flashcards section in the Review link of every chapter.

E-mails. All e-mail communication will be thru Angel. E-mails are going to be checked once a day Monday thru Friday. Expect a reply within 24 hours unless it is over
the weekend or a holiday.

- To Exit ANGEL, close the browser or use the logout link.